

**STATE OF GEORGIA  
CITY OF SOCIAL CIRCLE**

**ORDINANCE NO. ORD-2021-10**

**AN ORDINANCE TO REVISE CHAPTER 3, ARTICLE II ("OFFICERS AND EMPLOYEES") OF THE CODE OF ORDINANCES, CITY OF SOCIAL CIRCLE, GEORGIA TO CLARIFY THE CITY MANAGERS SPENDING AUTHORITY; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.**

**WHEREAS**, the Mayor and Council has authorized the City Manager “to spend and purchase items that are non-pre-budgeted goods and services up to \$25,000.00 without mayor and council approval provided there is contingency funds available from the budget or other approved non-budget revenue sources including reserves.” City Ordinance, Section 3-136.

**WHEREAS**, there is conflicting language found in Section 3-35 on what the City Manager’s spending limits are;

**WHEREAS**, the Mayor and City Council desire to clarify the City Manager’s spending limit by amending Section 3-35 of the City Ordinance to remove the conflicting language;

**NOW, THEREFORE, BE IT ORDANIED** by the Mayor and Council of the City of Social Circle, Georgia, and it is hereby ordained by authority of same, as follows:

**SECTION 1.** Chapter 3, Section 3-35, subsection (c) of the Code of Ordinances of the City of Social Circle is hereby deleted and replaced with the following:

“(c) *Duties and responsibilities of city manager.* The city manager shall have the following duties and responsibilities: To promote, facilitate and enforce this Code and all other city ordinances, resolutions, laws, regulations and rules; to coordinate matters and communications between the mayor and council and department heads of the city; to keep the mayor and council fully and regularly advised as to the financial condition and needs of the city and maintain accurate records reflecting the city's financial affairs; to assemble city department budget requests and present a compilation of same, along with an annual budget recommendation, to the mayor and council; to inspect, coordinate and represent the city in the performance of contracts and purchase of materials and supplies for the city within limitations and under such rules and regulations as may be imposed by the council; to prepare advertisements for bids and compile bids for contracts and purchases subject to any competitive bidding requirements; to maintain an inventory and maintenance schedule for city property; to coordinate, advise and recommend to the mayor and council in matters of personnel and compensation; to perform such other duties and responsibilities as may be delegated by the mayor and council; and to hold no other office or employment for remuneration while so engaged.”

**SECTION 2.** Except as provided otherwise herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 3.** Pursuant to the Section 2.25 of the City Charter, authority is hereby delegated to the City Clerk to cause this Ordinance to be numbered and codified in the City Code of Social Circle, Georgia, in such a way as to place this Ordinance in the Code in an organized and orderly sequence to maximize the organization of the Code. The City Clerk is authorized to designate to the City Attorney or to such other Mayor and Council approved contractors to assist in the effort to codify this provision provided the decision of the City Clerk is final as to the placement of this Ordinance within the City Code of Social Circle, Georgia. The goal of this authorization is to codify and number this Ordinance in the Code in such a way as to be clear and orderly.

**SECTION 4.** This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Social Circle, Georgia.

**SECTION 5.** It is hereby declared that if any phrase, sentence, or paragraph hereof shall be found or declared unconstitutional or invalid by a court of competent jurisdiction, the remaining phrases, sentences and paragraphs hereof shall remain in full force and effect as if enacted without the phrase, sentence, or paragraph declared unconstitutional or invalid.

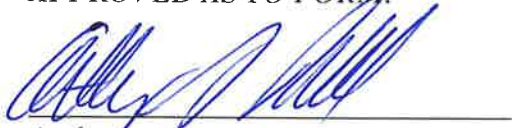
SO ORDAINED this 19TH day of October 2021.

  
David L. Keener, Mayor

ATTEST:

  
Susan M. Roper, City Clerk

APPROVED AS TO FORM:

  
Anthony O. L. Powell, City Attorney  
Powell & Edwards, Attorneys at Law P.C.

Adopted by the City Council at a regular called meeting on October 19, 2021.

4 Council members voting in favor

0 Council members voting against

0 Council members abstaining