



# Social Circle Police Department

138 E. Hightower Trail Social Circle, Georgia 30025  
Office: (770) 464-2366 | Fax: (770) 464-4088 | [www.socialcirclega.gov](http://www.socialcirclega.gov)



## Finger Printing Form - Alcohol Applicant

Dear Applicant:

In accordance with the provision of the City of Social Circle Ordinance Number 2021-3, each person desiring to serve or pour alcoholic beverages for on premise consumption within the city shall first make an application in person to the Social Circle Police Department to obtain its own individual permit to carry on such activity.

**Section 1, as it relates to 10-85 Employees - subsection (b) no licensee shall employ a person who has been convicted of or plead nolo contendere to a felony, misdemeanor involving moral turpitude , or any crime relating to the sale or use of alcohol in this state within ten (10) years preceding the employees employment.**

(c) All employees who are in volved in the pouring and/or dispensing of alcoholic beverages for a licensee holding a pouring license shall each year file an application and obtain an annual permit to dispense and/or sell alcoholic beverages within 30 days after becoming an employee of an establishment licensed under this chapter.

( 1 ) A separate permit shall be required for each separate business location where the employee serves alcohol.

Complete the enclosed application for the Employee Alcohol Pouring Permit and return it to the Social Circle Police Department with the following:

- State issued photo identification
- Fingerprint based background check completed at Social Circle Police Department The total charge for this is **\$85.00 CASH** (\$60.00 for fingerprinting and \$25.00 application fee and pouring card).
- Fingerprints must be submitted under the City of Social Circle ORI - GA923328Z

Contact the Social Circle Police Department with any questions regarding this application process.

Regards,

Chief Jason Guest

*"Committed to Neighborhood Policing"*



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NAME \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE) (MADIEN)

HOME ADDRESS \_\_\_\_\_  
(NUMBER & STREET) (CITY) (STATE) (ZIP)

SSN \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

DATE EMPLOYED \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

STATE OF BIRTH \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_ AGE \_\_\_\_\_

HAIR \_\_\_\_\_ EYES \_\_\_\_\_ RACE \_\_\_\_\_ SEX \_\_\_\_\_

DRIVER'S LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_

EMPLOYER'S NAME \_\_\_\_\_

EMPLOYER'S ADDRESS \_\_\_\_\_

EMPLOYER'S TELEPHONE NUMBER \_\_\_\_\_

MANAGER'S NAME \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

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Upon approval of this application and issuance of a permit, it is understood that the permit must be posted on the premises when on duty and the same must be exhibited to any duly authorized law enforcement officer or citizen upon request, and that said permit is good for one year from the date of application.

NOTE: I understand that furnishing false or incomplete information will be grounds for denial of this permit. There is **no refund** of the fee that accompanies this application if, for any reason, it is denied.

State of Georgia, Walton County,

I, \_\_\_\_\_, applicant, do solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing question in this application for a City of Social Circle permit as a server or pourer of alcoholic beverages within this city are true, and no false or fraudulent statement or answer is made hereing to procure the granting of such license.

Furthermore, I do solmenly swear I have not been convicted of or plead nolo contendere to a felony, misdemeanor involving moral turpitude, or any crime related to the sale or use of alcohol in this state within ten (10) years. By signing below, I authorize the City of Social Circle and the Social Circle Police Department the authority to conduct a fingerprint based criminal history background check. I further affirm that I have been provided a copy of privacy rights and the privacy rights statement for non-criminal justice applicants.

\_\_\_\_\_  
Applicant's Signature (Full Name)

\_\_\_\_\_  
FOR OFFICIAL USE

I hereby certify that \_\_\_\_\_, applicant, is personally known to me or has shown sufficient identification. There he/she knew and understood all statements and answers made therein, and under oath actually administered by me, has sworn that said statement and answers are true.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

*"Committed to Neighborhood Policing"*